

# Attendance tracking and alerts

Automatically tracks student attendance across all classes, identifies patterns of absence, and sends targeted alerts to parents, teachers, and administrators to improve student engagement and reduce chronic absenteeism.

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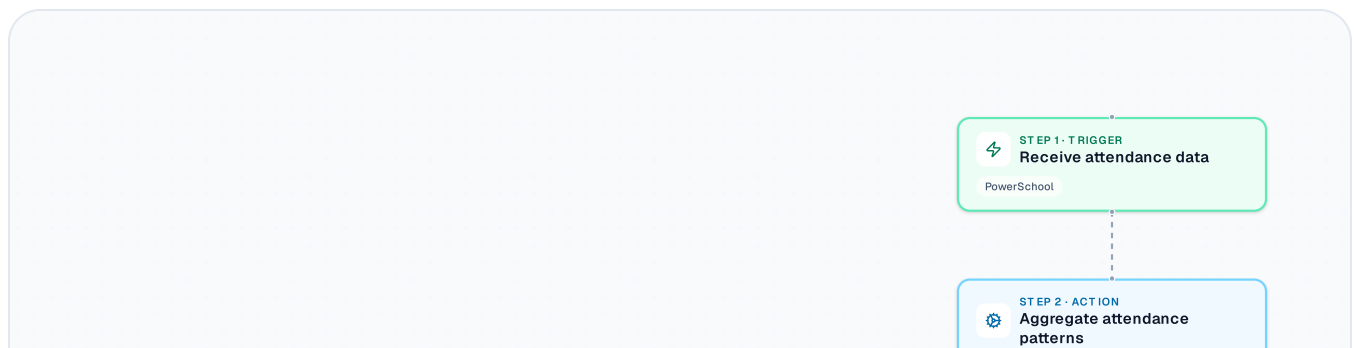


## WORKFLOW TRIGGER

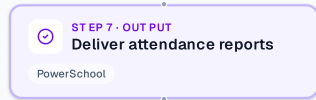
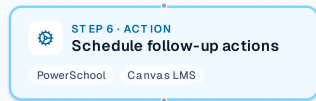
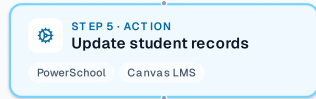
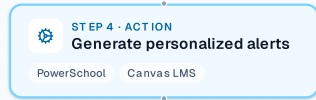
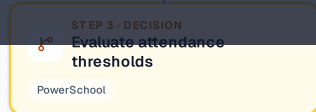
Daily attendance data is submitted by teachers in PowerSchool

## Visual Flow

Each node represents an automated step. Connections show how data and decisions move through the workflow.



PowerSchool



## Step-by-Step Breakdown

Detailed explanation of each automated stage in the workflow.

1

## Receive attendance data

Teachers submit daily attendance records through PowerSchool's attendance module. The system captures present, absent, tardy, and excused status for each student.

PowerSchool

2

 ACTION

## Aggregate attendance patterns

System compiles attendance data across all classes and calculates absence rates, consecutive absences, and tardiness patterns for each student. Data is enriched with historical attendance records.

PowerSchool

3

 DECISION

## Evaluate attendance thresholds

Workflow checks if student attendance meets predefined criteria such as consecutive absences (3+ days), chronic absenteeism (10% threshold), or excessive tardiness patterns. Routes students to appropriate intervention levels.

PowerSchool

4

 ACTION

## Generate personalized alerts

Creates customized notifications based on attendance severity, including parent SMS/email alerts, teacher dashboards updates, and administrative

reports. Messages include specific attendance data and suggested interventions.

PowerSchool

Canvas LMS

5

 ACTION

## Update student records

Automatically logs attendance alerts in student information system and Canvas gradebook. Creates intervention tracking records for counselors and administrators to monitor follow-up actions.

PowerSchool

Canvas LMS

6

 ACTION

## Schedule follow-up actions

Automatically schedules parent conferences, counselor check-ins, or truancy interventions based on attendance severity. Integrates with staff calendars and creates reminder tasks.

PowerSchool

Canvas LMS

7

 OUT PUT

## Deliver attendance reports

Generates and distributes daily attendance summaries to administrators, weekly trend reports to counselors, and monthly compliance reports for district leadership. All stakeholders receive relevant, actionable attendance insights.

PowerSchool



## Outputs

- Parent/guardian SMS and email notifications
- Teacher attendance alert dashboards
- Administrative compliance and intervention reports



## Key Metrics

- Daily attendance rate percentage
- Chronic absenteeism reduction rate
- Parent notification response time



## Tools & Integrations

- PowerSchool
- Canvas LMS

## AI Business OS

## AI Business OS

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