

Client booking and scheduling automation

Automates client booking requests from initial inquiry through confirmed session scheduling with calendar integration and automated reminders. Streamlines the booking process while reducing manual administrative work for photographers.

↓ Download PDF

Get Your Blueprint

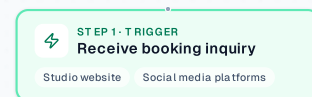


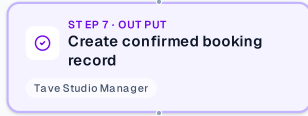
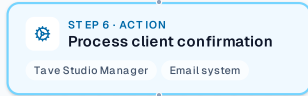
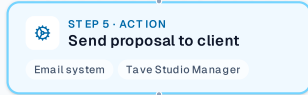
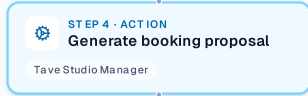
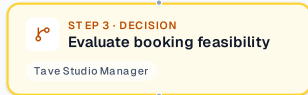
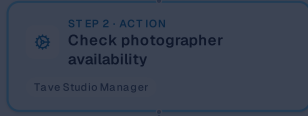
WORKFLOW TRIGGER

Client submits booking inquiry through studio website or social media

Visual Flow

Each node represents an automated step. Connections show how data and decisions move through the workflow.





Step-by-Step Breakdown

Detailed explanation of each automated stage in the workflow.

1

⚡ TRIGGER

Receive booking inquiry

Client fills out booking form on website or sends direct message requesting photography session. System captures client contact details, preferred dates, and session type.

2

 ACTION

Check photographer availability

System automatically queries Tave Studio Manager to check photographer's calendar for requested dates and times. Identifies available slots that match client preferences.

Tave Studio Manager

3

 DECISION

Evaluate booking feasibility

Determines if photographer is available for requested dates and if session type matches studio offerings. Routes to automatic booking or manual review based on availability.

Tave Studio Manager

4

 ACTION

Generate booking proposal

Creates customized booking proposal with available time slots, pricing, and session details. Automatically populates client information and studio policies.

Tave Studio Manager

5

 ACTION

Send proposal to client

Delivers booking proposal via email with online scheduling link for client to confirm preferred time slot. Includes contract and payment options for session deposit.

Email system

Tave Studio Manager

6

 ACTION

Process client confirmation

Updates calendar with confirmed session details and sends automated confirmation email with session preparation guidelines. Sets up reminder notifications for both client and photographer.

Tave Studio Manager

Email system

7

 OUTPUT

Create confirmed booking record

Generates complete booking record in studio management system with all client details, session specifications, and payment status. Triggers pre-session workflow preparation.

Tave Studio Manager



Outputs

- Confirmed session in photographer calendar

AI Business OS

- Client booking confirmation email
- Automated reminder sequence activated
- Booking record in studio management system



Key Metrics

- Booking conversion rate
- Average response time to inquiries
- Calendar utilization rate



Tools & Integrations

- Studio website
- Social media platforms
- Tave Studio Manager
- Email system

AI Business OS

Actionable AI implementation strategies for business leaders ready to transform their operations.

COMPANY

[About](#)

[Industries](#)

CONNECT

[MVP.dev](#)

[LinkedIn](#)

RESOURCES

[Articles](#)