

# Property inspection scheduling

Automatically schedules routine property inspections based on lease terms and maintenance history, coordinating with tenants and maintenance staff to optimize scheduling efficiency.

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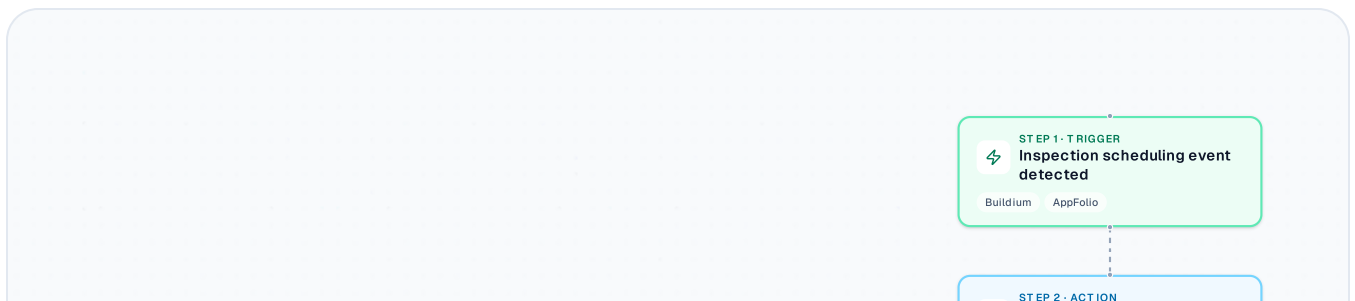


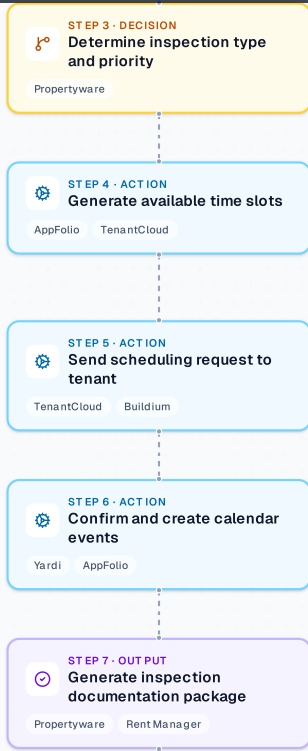
## WORKFLOW TRIGGER

Lease renewal date approaches or maintenance request indicates need for inspection

## Visual Flow

Each node represents an automated step. Connections show how data and decisions move through the workflow.





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## Step-by-Step Breakdown

Detailed explanation of each automated stage in the workflow.

1

⚡ TRIGGER

### Inspection scheduling event detected

System detects lease renewal approaching within 60 days or maintenance request flagged for inspection. Workflow initiates automatically based on predefined rules.

2

 ACTION

### Retrieve property and tenant data

Pulls property details, tenant contact information, lease terms, and previous inspection history. Gathers all relevant information needed for scheduling.

Buildium

Yardi

3

 DECISION

### Determine inspection type and priority

Evaluates whether this is a routine inspection, pre-renewal inspection, or maintenance-triggered inspection. Routes to appropriate scheduling parameters based on inspection type.

Propertyware

4

 ACTION

### Generate available time slots

Checks maintenance staff calendars and property manager availability to create list of possible inspection dates. Cross-references tenant preferences and lease requirements.

AppFolio

TenantCloud

5

 ACTION

### Send scheduling request to tenant

Automatically sends email or SMS to tenant with available time slots and inspection details. Includes online booking link for tenant to confirm

6

 ACTION


### Confirm and create calendar events

Once tenant confirms time slot, creates calendar events for property manager and maintenance staff. Sends confirmation notifications to all parties with inspection checklist.

Yardi

AppFolio

7

 OUT PUT

### Generate inspection documentation package

Creates inspection forms, property access codes, and tenant communication records. Updates property management system with scheduled inspection details.

Propertyware

Rent Manager



### Outputs

- Scheduled inspection appointments with confirmed tenant availability
- Automated calendar events for all stakeholders

- Pre-populated inspection forms and documentation

## AI Business OS



### Key Metrics

- Inspection scheduling completion rate
- Average time from trigger to confirmed appointment
- Tenant response rate to scheduling requests



### Tools & Integrations

- Buildium
- AppFolio
- Yardi
- Propertyware
- TenantCloud
- Rent Manager

## AI Business OS

Actionable AI implementation strategies for business leaders ready to transform their operations.

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