

Automated rent collection and late payment notifications

This workflow automatically processes monthly rent payments and sends escalating late payment notifications to delinquent tenants, reducing manual collection efforts and improving cash flow.

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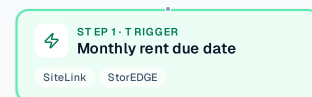


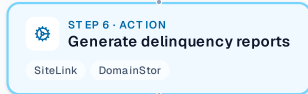
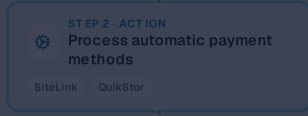
WORKFLOW TRIGGER

Monthly rent due date arrives for all active storage units

Visual Flow

Each node represents an automated step. Connections show how data and decisions move through the workflow.





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Step-by-Step Breakdown

Detailed explanation of each automated stage in the workflow.

1

⚡ TRIGGER

Monthly rent due date

The system automatically triggers on the monthly rent due date for all active storage units. This initiates the rent collection process across the entire facility.

2

 ACTION

Process automatic payment methods

The system attempts to charge all tenants with autopay enabled using stored credit cards, bank accounts, or ACH information. Payment confirmations are recorded in the tenant management system.

SiteLink

QuikStor

3

 DECISION

Check payment success status

The workflow evaluates whether each tenant's automatic payment was successful or failed. This determines the next action for each individual account.

SiteLink

StorEDGE

4

 ACTION

Send initial late notice

For tenants with failed or missing payments, the system automatically sends personalized late payment notices via email and SMS. The notice includes payment amount, late fees, and online payment links.

SiteLink

6Storage

5

 ACTION

Schedule escalating reminders

The system sets up a series of increasingly urgent payment reminders at 7, 14, and 21 days past due. Each reminder includes updated balance information and lien warnings.

StorEDGE

Syrasoft

6

 ACTION

Generate delinquency reports

The workflow creates detailed reports of all delinquent accounts, payment success rates, and outstanding balances. These reports are automatically sent to management for review.

SiteLink

DomainStor

7

 OUTPUT

Update tenant payment records

All payment statuses, late fees, and communication logs are automatically updated in the tenant management system. This ensures accurate account histories and compliance documentation.

SiteLink

QuikStor



Outputs

- Payment confirmation receipts sent to tenants

- Late payment notices delivered via email/SMS

AI Business OS



Key Metrics

- Automatic payment success rate
- Days to payment collection
- Late fee revenue generated



Tools & Integrations

- SiteLink
- StorEDGE
- QuikStor
- Syrasoft
- DomainStor
- 6Storage

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