

Staff scheduling and shift management

This workflow automatically generates optimized staff schedules based on resident care needs, staff qualifications, and availability while ensuring proper coverage ratios. It reduces manual scheduling time by 75% and maintains compliance with state regulations for assisted living facilities.

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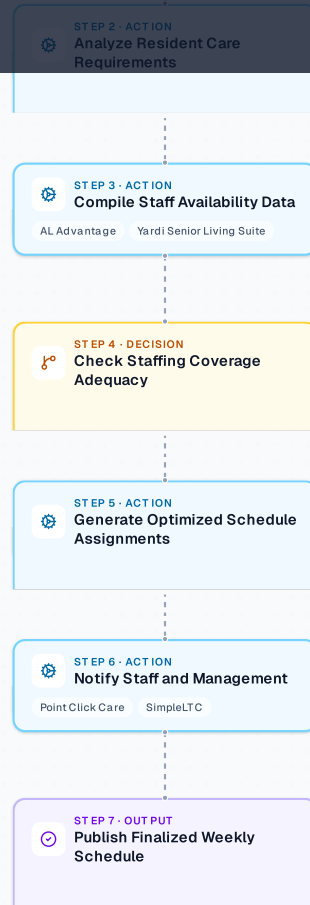
WORKFLOW TRIGGER

Weekly scheduling period begins (typically Thursday for following week)

Visual Flow

Each node represents an automated step. Connections show how data and decisions move through the workflow.





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Step-by-Step Breakdown

Detailed explanation of each automated stage in the workflow.

1

⚡ TRIGGER

Initialize Weekly Scheduling Cycle

The workflow begins when the weekly scheduling window opens. System pulls current resident census, care level requirements, and staff availability

2

 ACTION


Analyze Resident Care Requirements

System evaluates each resident's acuity level, medication schedule, and special care needs to determine required staffing ratios. Pulls data from care plans and recent health assessments.

Point Click Care

MatrixCare

3

 ACTION

Compile Staff Availability Data

Aggregates staff availability requests, time-off approvals, certification expiration dates, and preferred shift patterns. Factors in overtime limits and labor cost constraints.

AL Advantage

Yardi Senior Living Suite

4

 DECISION

Check Staffing Coverage Adequacy

Determines if available staff can meet minimum regulatory ratios and specialized care requirements for each shift. Routes to either automated assignment or manual intervention.

SimpleLTC

MatrixCare

5

 ACTION

Generate Optimized Schedule Assignments

Creates shift assignments prioritizing staff qualifications, resident familiarity, and cost efficiency. Ensures compliance with state regulations and facility policies.

AL Advantage

Yardi Senior Living Suite

6

 ACTION

Notify Staff and Management

Automatically sends schedule notifications to assigned staff via SMS/email and alerts management of any coverage gaps or overtime situations requiring approval.

Point Click Care

SimpleLTC

7

 OUTPUT

Publish Finalized Weekly Schedule

Releases the completed schedule to staff portal and integrates with time tracking systems. Creates backup coverage alerts for call-in situations.

MatrixCare

AL Advantage



Outputs

- Optimized weekly staff schedule
- Regulatory compliance report

- Staff notification confirmations

AI Business OS



Key Metrics

- Schedule completion time
- Staff-to-resident ratio compliance
- Overtime hours percentage
- Schedule change requests



Tools & Integrations

- MatrixCare
- AL Advantage
- Point Click Care
- Yardi Senior Living Suite
- SimpleLTC

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