

Resume screening and ranking

Automatically screens and ranks incoming resumes against job requirements, filtering top candidates and routing them to recruiters for review. Reduces manual screening time by 80% while ensuring quality candidates advance in the pipeline.

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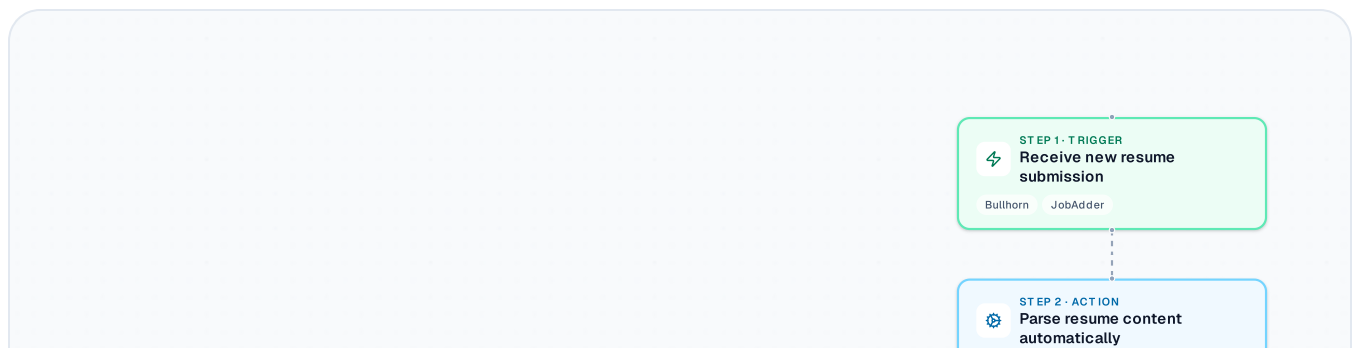


WORKFLOW TRIGGER

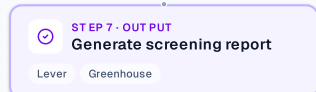
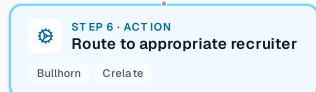
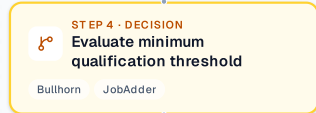
New resume submitted through job portal or received via email

Visual Flow

Each node represents an automated step. Connections show how data and decisions move through the workflow.



Bullhorn Greenhouse



Step-by-Step Breakdown

Detailed explanation of each automated stage in the workflow.

1

Receive new resume submission

A candidate submits their resume through a job posting or sends it directly via email. The system captures the resume file and candidate contact information.

Bullhorn

JobAdder

2

 ACTION

Parse resume content automatically

AI extracts key information from the resume including skills, experience, education, and work history. Data is structured and normalized for analysis.

Bullhorn

Greenhouse

3

 ACTION

Score against job requirements

The system compares extracted candidate data against specific job requirements and generates a compatibility score. Skills matching, experience level, and qualification alignment are evaluated.

Lever

Greenhouse

4

Evaluate minimum qualification threshold

Determines if the candidate meets the minimum requirements for the position based on the compatibility score. Candidates below threshold are automatically rejected with courtesy notification.

Bullhorn

JobAdder

5

 ACTION

Rank qualified candidates

Qualified candidates are ranked in order of compatibility score and added to a prioritized candidate pool. Additional scoring factors like location and salary expectations are applied.

Greenhouse

Lever

6

 ACTION

Route to appropriate recruiter

Top-ranked candidates are automatically assigned to the appropriate recruiter based on specialization, workload, and territory. Recruiter receives candidate summary and scoring breakdown.

Bullhorn

Crelate

7

 OUT PUT

Generate screening report

Creates a comprehensive report showing ranked candidate list, scoring rationale, and rejection summaries. Report is delivered to hiring managers and recruiting team.



Outputs

- Ranked candidate list with compatibility scores
- Automated rejection notifications to unqualified candidates
- Recruiter assignments with candidate summaries
- Screening performance analytics report



Key Metrics

- Resume screening time reduction percentage
- Candidate quality score improvement
- Recruiter productivity increase
- Time-to-first-interview reduction



Tools & Integrations

- Bullhorn
- JobAdder
- Greenhouse

- Lever

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