

# Compliance reporting and documentation

This workflow automatically generates compliance reports when required deadlines approach, validating data across systems and submitting documentation to regulatory bodies. It ensures wineries maintain regulatory compliance while reducing manual reporting overhead and minimizing submission errors.

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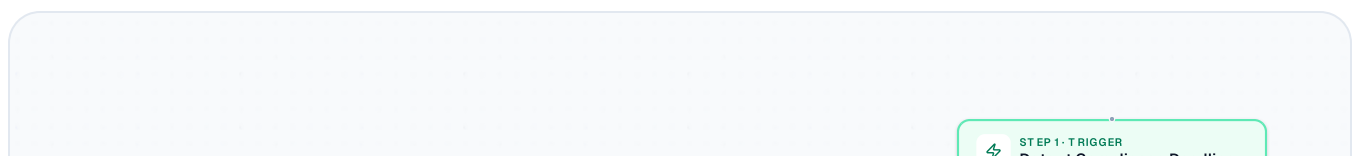


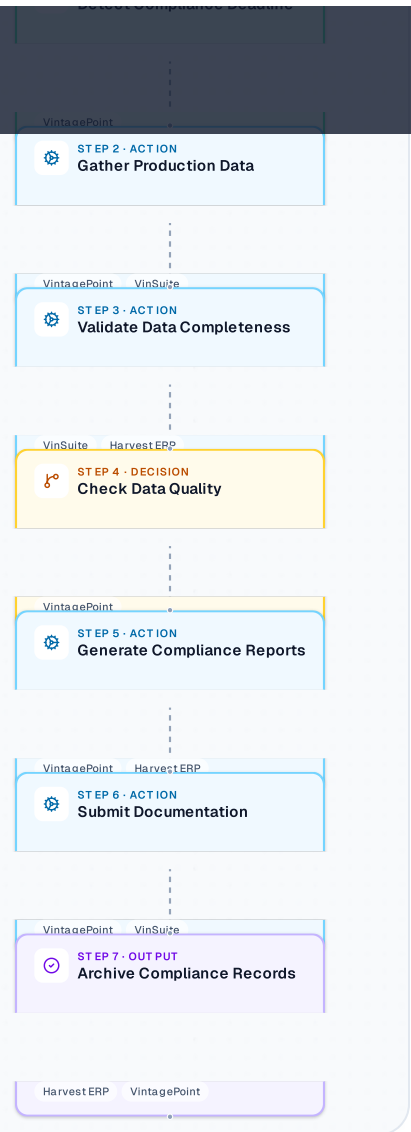
## WORKFLOW TRIGGER

Compliance reporting deadline approaches (30 days prior to due date)

## Visual Flow

Each node represents an automated step. Connections show how data and decisions move through the workflow.





## Step-by-Step Breakdown

Detailed explanation of each automated stage in the workflow.

1

⚡ TRIGGER

Detect Compliance Deadline

System automatically identifies upcoming compliance reporting deadlines based on regulatory calendar. Triggers workflow initiation 30 days before required submission date.

VintagePoint

2

 ACTION

## Gather Production Data

Collects fermentation records, inventory levels, production volumes, and quality control metrics from winery management systems. Consolidates data from multiple sources into standardized format.

VintagePoint

VinSuite

3

 ACTION

## Validate Data Completeness

Performs automated data validation checks for missing records, inconsistent entries, and regulatory requirement coverage. Flags any data gaps or anomalies for review.

VinSuite

Harvest ERP

4

 DECISION

## Check Data Quality

Evaluates whether collected data meets regulatory standards and completeness requirements. Routes to manual review if critical issues found, or continues automated processing if validation passes.

VintagePoint

5

### Generate Compliance Reports

Automatically creates formatted compliance reports using validated data and regulatory templates. Populates required forms with production, inventory, and quality assurance information.

VintagePoint

Harvest ERP

6

ACTION

### Submit Documentation

Electronically submits completed compliance reports to appropriate regulatory agencies through integrated portals. Sends confirmation notifications to compliance team with submission receipts.

VintagePoint

VinSuite

7

OUTPUT

### Archive Compliance Records

Stores submitted reports and supporting documentation in organized digital archive for future reference and audit trails. Updates compliance tracking dashboard with submission status.

Harvest ERP

VintagePoint



## Outputs

- Completed regulatory compliance reports
- Electronic submission confirmations
- Archived compliance documentation



## Key Metrics

- On-time compliance submission rate
- Data validation error rate
- Manual intervention frequency



## Tools & Integrations

- VintagePoint
- VinSuite
- Harvest ERP

## AI Business OS

## AI Business OS

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